Meeting date/ time: Dec. 5, 2018; 10:00-11:00 Attendees: Chairperson Mary Alice Moore, Sandy Hendrickson, Lynda Watson, Carl Wotowis, Julie Jones, Pat Janiga. Minutes from October 2018 meeting were accepted as written.

| **AGENDA ITEM** | **DISCUSSION** | **ACTION** | **RESPONSIBILITY** |
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| 1. New Members    1. Status of new applicants    2. Guest and New Member ribbons    3. New Member folders    4. Name tags | * 1. No new E-board approvals needed at this time.   2. None needed   3. Stock is adequate. Revisions needed: smile.amazon purchases, USPS member discounts, new names for courses when finalized. Other suggestions are written on master copies in MAMoore’s possession. Content depends on audience, i.e. interested only or new members. The bullet-point trifold may be more useful for someone just interested. Sending the last edition of the Pelican was also suggested. Folder content now needs one-on-one explanation to make the information more useful. No decision on how to accomplish that – special new member meeting or a 30 minute get-together before a dinner meeting perhaps.   4. None needed | * 1. None   2. None   3. Revise documents as needed. Revisit when we have the next opportunity to use the folders or at the next class if there non-members attending.   4. None | c) Group |
| 1. Potential members | MA Moore reported that she contacted via email all potential members asking for their wishes to receive further GLPS information.   * 1. Wes Morrison – continue with followup   2. Erma Hembree – continue with followup   3. Cami Ely – discontinue followup   4. Lannie & Pat Cocks – discontinue followup   5. BJ & JC Kinder – continue with followup   6. Thadd Coates – discontinue followup   7. Karen Roskowski – discontinue followup   8. Dave and Pat McAfee – continue followup   9. Norm and Robyn Carnett – continue followup | a)b)e)h)i) Continue to forward GLPS notice, invite to Jan. dinner meeting if appropriate. | MA Moore |
| 1. Member retention | Letters of appreciation were sent on behalf of the current Commander to 15 members renewing their dues in the past two months. |  | L. Watson, C. Wotowis |
| 1. Budget Report | Balance is $656.61 in the raffle fund. Treasurer explained that Membership Committee has a budget of $200/yr. for new member name tags, and we have $32 left. We have also purchased from raffle money a burgee for the GLA display board, and we will be purchasing a coffee pot for use at GLPS functions held at the GLA. This group also unanimously approved transferring $200 from the Raffle Fund in 2019 to the General Fund for the Membership Committee budget. | 1. Purchase a coffee pot for use for GLPS functions held at the GLA Visitors’ Center. 2. Inform E-Board of Mem.Comm.’s desire to transfer $200 of raffle money in 2019 to the General Fund for the Mem. Comm’s budget. | 1. P. Janiga 2. MA Moore |
| 1. Member concerns | Secretary was notified about Pegy Miller and Shelley Graves. | Ensure cards are sent by Secretary & update Commander | Group |
| 1. Schedule for providing snacks for classes | No opportunities, based on the2019 tentative class schedule, were identified for the near future. | Assess needs ongoing. | Group |
| 1. Membership involvement | The Pelican Fest, Poker Run, COW, and dinner meetings have all met with success as far as these Mem. Comm. members are concerned. The December dinner meeting and Christmas parade boat decorating were announced. C. Wotowis suggested that GLPS may be able to play a role in the annual Bobber Drop. Ideas ranged from giving away prizes such as koozies with GLPS information to giving away a few life jackets. | Present Bobber Drop to Eboard | MA Moore |
| 1. E-Board minutes overview | Highlights from the November E-board minutes were verbally presented. | None needed. |  |
| 1. Old business | Members stayed after the meeting to explore arrangement of photos on the board. | Make a display. | L. Watson, P. Janiga |
| 1. New business | 1. Mem.Comm. would like to do a survey of member interests as pertains to Squadron activities in January 2019. Suggestions were made for additions and deletions to the 2018 survey. 2. MAMoore has invited B. Zinn and P. Janiga to become members of Mem.Comm. | 1)   1. Make revisions suggested. 2. Bring more suggestions to Jan. meeting. 3. Inform E-Board of desire to do survey. 4. Bring suggestions for others who might be interested. | 1)   1. L. Watson 2. Group 3. MA Moore   2) Group |
| 1. Announcements | Copies of the GLPS Organizational Chart were passed out. | None needed. |  |